

Service Description Card					
服务说明卡					
renew the permanent operating license for national establishments – branch 申请续期国家企业永久营业执照 - 分支机构。					Service Name 服务名称
Land Transport Affairs Department / Land Transport Policies Section 陆地运输事务部 / 陆地运输政策处	Department / responsible Section 部门 / 负责部门	Regulation of Infrastructure and Transport Sector 基础设施和交通部门的 监管		Sector 部门	
This service allows the renewal of the operating license of the national facility 30 days before the license expires or upon its expiry with a grace period of 30 days 此服务允许在营业执照到期前30天或到期后有30天宽限期内续期国家企业的营业执照。					Service description 服务描述
From Government to Business (G-B) 从政府到企业 (G-B)	From Government to Customers (G-C) 从政府到客户 (G-C)	Government to Government (G-G) 政府对政府 (G-G)	service type 服务类型		
Senior UAE National / Seniors 高级阿联酋国民	Resident 居民	UAE National 阿联酋国民	Service category (if it is for individuals) 服务类别 (针对个人)		
	Other (please specify) 其他 (请具体说明) Business sector 商业部门	Special Needs 特殊需求			
Other (please specify) 其他 (请具体说明)	Available 可用的	NA 没有	Exceptional cases 特殊情况		
Judicial 司法的	Procedural 程序的	Informative 信息丰富的	Service rating 服务评分		
	Social 社会的	Commercial 商业的			

	Complementary 互补的		Secondary 次要的		Main 主要的	Service Structure 服务结构
	call centre 呼叫中心		smart app 智能应用		Website 网站	Service delivery channels 服务交付渠道
					Customer Happiness Centres 客户幸福中心	
	Monthly 每月的		Weekly 每周的		Daily 每日的	Service frequency (number of times the service is requested) 服务频率 (请求服务的 次数)
			Other (please specify) 其他 (请具体 说明)		Annual 年度的	
1. Copy of emirates ID OR passport 2. A copy of the trade license 1. 阿联酋身份证或护照复印件。 2. 营业执照复印件						Required Documents 所需文件
1. Paying the amounts of financial fines that may have been inflicted on the licensee for violating the terms and conditions contained in these regulations in favor of the Ministry. 1. 支付因违反这些规定的条款和条件而可能对执照持有人施加的财务罚款，款项支付给部门。						Terms and Conditions 条款和条件
Issuing a permanent operating licenses for national establishments – Branch 发放国家机构分支的永久经营许可证						Associated Services/Processes 相关服务/流程
1. Login using UAE PASS account. 2. Fill in the required field. 3. Attach the required documents. 4. Pay the request fees. 5. Review the request and obtain the service						Procedures for the request 请求程序

• 使用 UAE PASS 账户登录。 • 填写所需信息。 • 上传所需文件。 • 支付申请费用。 • 查看申请并获取服务。	
3 working hours 3 个工作小时	Service completion period 服务完成期限
500 dhs per activity, delay fee if it is not renewed within 30 days from the date of expiry (50 dirhams for each month of delay or part thereof, with a maximum of 150 dirhams for each activity) 每项活动费用为500迪拉姆，如果在到期日期后30天内未续期，将收取延迟费用（每延迟一个月或其部分收取50迪拉姆，最高不超过每项活动150迪拉姆）。	Service fee 服务费
None 没有	Linking the service to the sustainable development goals 将服务与可持续发展目标相结合
1- Ministry of Human Resources and Emiratisation 2- . 1. 人力资源与 Emiratisation 部。 2. 联邦身份、公民身份、海关和港口安全局	Governmental entities participating in the service (from the beginning of the service to its end) It will be linked in the future 参与该服务的政府机构（从服务开始到结束）将来会进行连接
800-6634	Contact numbers and inquiries 联系电话和咨询
None 没有	Frequently Asked Questions 常见问题
Additional Value 附加价值	

None 没有	Description of Additional Value and application mechanism 附加价值的描述和申请机制	None 没有	Added value for senior UAE National 为阿联酋高级国民提供附加价值
None 没有	Description of Additional Value and application mechanism 附加价值的描述和申请机制	None 没有	Added value for Special Needs 为特殊需求提供附加价值